

**Senior Advisory Committee  
February 5, 2013  
Town Hall, Old Town Road  
9:30 a.m.**

Present: Chair Gail Pierce, Sandra Kelly, Linda Spak, Sandra Hopf, Betsey DeMaggio and Deborah Martin. Also present for the recording of minutes, was Millie McGinnes. Members Ann Henault, Dorothy Graham and Senior Coordinator Kathleen Mitchell were absent.

The meeting was called to order by Chair Gail Pierce at 9:31 a.m.

**Approve Minutes of Meeting, January 15, 2013.**

Ms. Kelly moved to approve the minutes of January 15, 2013. The motion was seconded by Ms. DeMaggio and carried.

Ayes 5 (Pierce, Kelly, Spak, DeMaggio, Martin)      Nays 0  
Absent 3 (Graham, Hopf, Henault)

Ms. Hopf was not yet present for the vote. She joined the meeting at 9:33 a.m.

**Discuss and Act on FY '14 Budget Submission**

A draft budget request letter was distributed and reviewed by Ms. Kelly. Suggestions were made; language was added and reconfigured. Discussion ensued regarding the number of hours to be funded for the Senior Coordinator position. The Committee decided to request funding for a 19 hour position. The amended request letter is attached.

Ms. Pierce moved to approve the budget submission as amended and forward it to the Town Manager. Ms. Spak seconded the motion and it carried.

Ayes 6 (Pierce, Kelly, Spak, DeMaggio, Hopf, Martin)      Nays 0  
Absent 2 (Graham, Henault)

**Next Meeting – February 19, 2013 at 9:30 a.m.**

At 10:47 a.m. a motion was made by Ms. Pierce and seconded by Ms. Kelly to adjourn. The motion was unanimously approved.

Millie McGinnes  
Deputy Town Clerk

Minutes approved:      February 19, 2013